



## **POSITION DESCRIPTION**

### Legislative Committee

#### **1.0 INTRODUCTION**

The purpose of this position description is to establish and define the functional role, requirements, reporting relationships, and authority of the APTA Idaho Legislative Committee members.

#### **2.0 FUNCTIONAL ROLE**

- 2.1** The APTA Idaho Board of Directors identified the need for a greater voice legislatively, on the state and federal level. The board also recognized the need for grassroots and member involvement in the state and federal government affairs process. To accomplish this objective, the APTA Idaho Board of Directors developed a Legislative Committee Chair position to lead these efforts, as well as a committee to help carry out the work.
- 2.2** Under the leadership of the Committee Chair and lobbyist, Legislative Committee members will carry out the Chapter's and Association's government affairs agenda.
- 2.3** Committee members will engage with Chapter members to identify emerging and ongoing issues and will assist in promotion of government affairs activities conducted by the Chapter.
- 2.4** Committee members will participate in Chapter legislative events and activities as requested by the Committee Chair and the lobbyist. Activities may include visits to the state capital, testifying during committee hearings, or attending legislator events.
- 2.5** Term: The APTA Idaho Legislative Committee Chair appoints individuals to join the committee for indefinite terms.

### **3.0 REQUIREMENTS**

**3.1 Membership:** APTA Idaho Chapter member in good standing is required. May be a PT, PTA, Student, Retired or Life Member.

**3.2 Experience:** Attendance at one or more legislative events or in legislative activities with the APTA Idaho Chapter or another APTA component desired.

**3.3 Skills, Knowledge, and Abilities:** The ability to communicate effectively with the APTA Idaho Legislative Committee, State and Federal legislators, and Chapter members. Working knowledge and easy access to the internet and email is essential. Requires organizational skills and discernment in handling and protecting APTA legislative information. Must have excellent interpersonal skills.

### **4. REPORTING RELATIONSHIP**

**4.1** Legislative Committee members report to the APTA Idaho Legislative Committee Chair.

### **5. AUTHORITY**

**5.1** Legislative Committee members have the authority to contact any party as assigned by the Legislative Committee Chair to carry out the Chapter's government affairs agenda.