

POSITION DESCRIPTION

Delegate

1.0 INTRODUCTION

The purpose of this job description is to establish and define the functional role and responsibilities, eligibility requirements, reporting relationships, and authority of APTA Idaho Delegates to the APTA House of Delegates..

2.0 FUNCTIONAL ROLE

- 2.1 Delegates will represent the chapter during the APTA House of Delegates (HOD).
- 2.2 The Delegate will attend all HOD sessions, as well as regional and state caucus sessions.
- 2.3 Delegates will help disseminate information to and solicit input from the membership regarding issues coming before the HOD as requested by the Chief Delegate.
- 2.4 **Term:** The IPTA Delegate is elected to a 1-year term during annual elections held in the Fall.

3.0 REQUIREMENTS

- 3.1 **Membership:** APTA Idaho PT, Retired PT or Life PT member in good standing for at least 2 continuous years immediately preceding the House of Delegates
- 3.2 **Experience:** Previous committee chair or leadership position in the chapter desired.
- 3.3 **Skills, Knowledge, and Abilities:** Ability to function independently and interdependently and provide direction and leadership. Working knowledge and easy access to the internet and email is essential. Knowledgeable of parliamentary procedure and able to fulfill time commitment.

4.0 REPORTING RELATIONSHIPS

- 4.1 The Delegate is elected by the membership at large.

4.2 Delegates report to the Chief Delegate.

5.0 AUTHORITY

- 5.1 The Delegate has the authority to attend local and meetings as required and those requested by the President, subject to the limitations issued by the Board of Directors and Finance Committee.
- 5.2 The Delegate has the authority to speak on behalf of the APTA Idaho concerning professional organizational governance, positions, and policies as requested by the Chief Delegate.